

Change of Member Details Form

Complete this form to change your LUCRF Super membership details.
It can be used to change your name, account contact details, and/or your non-binding beneficiary(ies) for your super or pension accounts or both.

Step 1 Your current account details

Please read our Personal Information Collection Statement at lucrf.com.au/privacy

LUCRF Super member number (please contact us if you do not know your member number)

Date of birth (dd/mm/yyyy)

This change is for your:

Super account

Pension account

Both accounts

Name on your account

Mr

Mrs

Miss

Ms

Other (please specify)

First name(s)

Last name

Email address

Step 2 Your new name details (if you have changed your name)

IMPORTANT: You must attach certified proof of identification and relevant documents when advising us of a name change. Refer to page 3 for more information.

Mr

Mrs

Miss

Ms

Other (please specify)

First name(s)

Last name



303.5

Issued March 2016 by L.U.C.R.F Pty Ltd ABN 18 005 502 090 AFSL 258481 as Trustee for Labour Union Co-operative Retirement Fund ABN 26 382 680 883 (LUCRF Super).

Step 3 Your address and contact details

Residential/Street address

Unit/Street number	Street name
<input type="text"/>	<input type="text"/>

Suburb/City/Town	State/Territory	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Postal address – if different to residential

Unit/Street/PO Box number	Street name
<input type="text"/>	<input type="text"/>

Suburb/City/Town	State/Territory	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Contact details

Email address
<input type="text"/>

Mobile phone	Work phone
<input type="text"/>	<input type="text"/>

Home phone
<input type="text"/>

Step 4 Your non-binding beneficiary details

Complete this section to make or update a non-binding nomination.

Carefully consider the following:

A beneficiary is someone you wish to nominate to receive your superannuation benefit or remaining pension funds in the event of your death. A death benefit is paid at the discretion of the Trustee and is usually paid to a member's dependants or their legal personal representative (eg their estate).

You may nominate your legal personal representative if you do not have any dependants. Please refer to our Super Member Guide (Product Disclosure Statement) and Super Member Essentials, or Pension Member Guide (Product Disclosure Statement) and Pension Member Essentials for more information about the beneficiaries you may nominate.

IMPORTANT: Your non-binding nomination below will override any previous nominations (except binding and reversionary nominations). Please ensure you list all of the beneficiaries you would like to nominate. If you would like to make or update a binding nomination, you must complete a Binding Death Benefit Nomination Form available by calling us on **1300 130 780** or at **lucrf.com.au**. Reversionary beneficiaries nominated at the time of opening your pension account cannot be altered or removed.

First name and initial (eg John D)	Relationship to you
<input type="text"/>	<input type="text"/>

Last name	% share
<input type="text"/>	<input type="text"/>

First name and initial	Relationship to you
<input type="text"/>	<input type="text"/>

Last name	% share
<input type="text"/>	<input type="text"/>

First name and initial	Relationship to you
<input type="text"/>	<input type="text"/>

Last name	% share
<input type="text"/>	<input type="text"/>

MUST TOTAL 100%

Pay benefit to my estate, legal personal representative or executor

If you would like to nominate more non-binding beneficiaries than this form allows, please attach your own list to this form.

Step 5 Sign and date this form

- **If nominating or changing non-binding beneficiaries:** I fully understand that the distribution of any death benefits within the terms of the Fund's Trust Deed and Rules is at the discretion of the Trustee.
- I confirm that all of the details provided in this form are accurate and complete.
- I consent to the collection, use and disclosure of my personal information in accordance with the LUCRF Super Personal Information Collection Statement and the Privacy Policy available at lucrf.com.au/privacy or by calling **1300 130 780**.

Signature



X

Date (dd/mm/yyyy)

		/			/				
--	--	---	--	--	---	--	--	--	--

Further information Proof of identification

Certified proof of your identification is required when advising us of a name change. You need to attach a certified copy of one of the documents listed below displaying your new name:

- Your marriage certificate
- Deed poll name change certificate
- Your new birth certificate, or
- A decree nisi (divorce papers).

What is a certified document?

It's a 'true copy' of an original document, sighted and signed by an authorised individual.

Who can certify a document?

Only certain individuals are authorised to certify copies of original documents. These include:

- A pharmacist
- A registered medical practitioner
- A police officer
- A permanent employee of Australia Post with two or more years of continuous service, and
- An officer with, or authorised representative of, a holder of an Australian Financial Services Licence (AFSL) with two or more years of continuous service.

The individual must view both the original and the copy to make sure that both documents are identical. They must then write or stamp 'certified true copy' on each of the pages, followed by their signature, printed name, qualifications and date.

Checklist

Before you send this form to us, make sure you have:

- Completed all relevant steps
- Attached a certified copy of proof of identification and relevant documents (if name change)
- Signed and dated this form

If you need any help completing this form, please call us on **1300 130 780** or email mypartner@lucrf.com.au

Send this form to:

LUCRF Super
PO Box 211
North Melbourne VIC 3051

E mypartner@lucrf.com.au