Australia's first industry fund
LUCRFsuper

Employers Online Registration

Step 1 — Employer details

LUCRF Employer code

Employer name

Trading name

ACN ABN

Industry type

Street address

Suburb State Postcode

Mailing address (show "AS ABOVE" if same as street address)

Suburb State Postcode

Name of office contact

Phone Fax

E-mail address

Step 2 — Employees authorised to access information (please complete appropriate security level)

	Title	First name & initial	Family name	Date of birth	Security level
	(Mr, Mrs, Miss, Ms)	(e.g. Sandra E)		D D M M Y Y Y Y	
1					
2					
3					
4					
5					
6					

Security level explained

Level 1 – Full access to add/change details and process/submit contributions.
Level 2 – Access to only submit contributions (completed by a user with Level 3 access)
Level 3 – Access to add/change employee details and create/modify contributions (but not submit)
Level 4 – Access to only run reports

Step 3 — Choice of contribution method

Please tick [✓] whichever applies:

Manual data input

☐ Manual input into contributions grid

or

Import data

☐ Import data into contributions grid from a payroll file

Please provide details of the payroll system you currently use

Step 4 — Preferred payment option

Please tick [✓] whichever applies: ☐ Cheque ☐ EFT

Step 5 — Authority to register

Sole Proprietor

Proprietor name

Witness name

Proprietor signature

Witness signature

Date signed D D M M Y Y Y Y

Date signed D D M M Y Y Y Y

Registered companies

Director name

Director or Company Secretary name

Director signature

Director or Company Secretary signature

Date signed D D M M Y Y Y Y

Date signed D D M M Y Y Y Y

Step 6 — Post to LUCRF

When you have filled in all the details on this Employers Online Registration, post to:

PO Box 211, North Melbourne VIC 3051

For more information call 1300 130 780 or visit www.lucrf.com.au